



St Francis Catholic College  
**FRIENDS OF FRANCIS**  
Monday 26th August 2024 at 6:00pm  
**(Meet in Reception Foyer)**  
**New Staff Common Room**

<b>Chairperson:</b> Kate Acosta <b>St Francis Representatives:</b> Matthew McMahon (MCMM), Melissa Vella (VELM)	<b>Meeting Notes:</b> Melissa Vella (VELM)
<b>Present:</b> (From sign-in sheets) Jolene Dalli, Raymond Tabet, Hannah MaAsi, Kate Acosta, Monika Prasad, Belinda Mangos, Michelle Coe, Sita Tiwari Pokhwel, Naira Spiros, Jesica Arundell, Kiri Frew, Nagdalena Cogiel-Gandera, Sherelle Valpiani, Natasa Zulamoski, Anita Scherer	<b>Apologies:</b> Rinnai Sillato

Previous Meeting Actions to be followed up		
AGENDA ITEM:	MEETING NOTES:	ACTION:
<b>Group Operating Norms</b>	“1. Be present & active listeners 2. Stay on topic & be solutions-focused 3. Value the contributions of all present 4. Remember that issues/complaints are to be referred to/through appropriate College channels”	
<ul style="list-style-type: none"><li><b>Facilitator update</b></li></ul>	<ul style="list-style-type: none"><li>Mrs Kate Acosta (Friends of Francis Facilitator)</li><li>Ms Antonija Barisic (Friends of Francis Fundraising Facilitator)</li><li>Mrs Maria Spiros (Friends of Francis Social / Community Facilitator)</li></ul>	
<ul style="list-style-type: none"><li><b>Draft FoF Constitution</b></li></ul>	Currently working with CEO on this document -Friends of Francis structure - different to all other schools - constitution currently with CEO.	

<ul style="list-style-type: none"> <li>• <b>Survey to families RE: Social Events</b></li> </ul>	<p><b>Suggestion:</b> loved lunch today. Suggestion for Lunch on the Lawn once per term.</p> <p>Survey - via google monkey - Maria (Social Facilitator)</p> <p>-Lunch on the Lawn (option of Break 1 or 2)</p> <p>-Movie Night</p> <p>-Silent or online Auction (of an evening - Choir to perform - some food) - donations - service/vouchers. Could be attached to an event. Balloons with prize cards inside.</p> <p>-Financial Literacy for Kindergarten (money box gift for each student)</p> <p>-Events for individual year groups</p> <p>-Discos (with parent supervision) K-2/3-6</p> <p>-Fete</p> <p>-Carols by Candlelight</p> <p>-What time suits? During school/after school/evening</p>	
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New Meeting Items & Discussion Notes		
AGENDA ITEM:	MEETING NOTES:	ACTION:
<ul style="list-style-type: none"> <li>• Acknowledgement of Country</li> </ul>	VELM	
<ul style="list-style-type: none"> <li>• Prayer</li> </ul>	VELM	
<ul style="list-style-type: none"> <li>• Housekeeping</li> </ul>	VELM	
<ul style="list-style-type: none"> <li>• Open Meeting <ul style="list-style-type: none"> <li>◦ Introductions - around the room</li> <li>◦ Apologies</li> </ul> </li> </ul>		
<ul style="list-style-type: none"> <li>• Minutes of Previous Meeting</li> </ul>	<ul style="list-style-type: none"> <li>• <a href="#">Meeting Term 2, Meeting 2</a></li> <li>• Also on Website under <a href="#">Parents Tab/ Parent School Partnership</a></li> </ul>	Any follow up To be approved
<ul style="list-style-type: none"> <li>• Principal's report</li> </ul>	<ul style="list-style-type: none"> <li>• Building Update <ul style="list-style-type: none"> <li>◦ Handover of Stage 7 Friday evening</li> <li>◦ Still need issues resolved regarding surrounding streets.</li> </ul> </li> </ul>	

	<ul style="list-style-type: none"> <li>○ Next stage of building the Senior Years Block - still a few years off.</li> <li>● Feast Day</li> <li>● Book Week</li> <li>● Enrolments <ul style="list-style-type: none"> <li>○ Well over in terms of enrollment numbers for Kindergarten and Year 7</li> </ul> </li> <li>● New Traffic arrangements &amp; Kiss &amp; Drop</li> <li>● Upcoming Events (Father's Day, Grandparents Day (TBC - Term 4)</li> </ul>	
● <b>FoF Financial Report</b>	<ul style="list-style-type: none"> <li>● Update provided - \$489 000 <ul style="list-style-type: none"> <li>○ Shade Sails between New Library and MY Buildings</li> <li>○ Playground Equipment - Junior Years area</li> </ul> </li> </ul>	
● <b>Social/Community</b>	<p>Maria Spiros proposal:</p> <p>“PROPOSAL - THAT: “Parents and carers of Kindergarten to Year 12 are able to attend a Silent Auction event.</p> <p>We are proposing a Silent Auction Event in Term 4. The event can be held on a Friday evening 7 pm- 9 pm. The entry fee of the event can be \$10. St Francis Catholic College can provide sandwiches and drinks. We are raising funds for playground equipment where it is needed.</p> <p>St Francis Catholic College community will be approached to give donations. These donations will be used at the Silent Auction. The school band can provide entertainment for this event.</p> <p>Antonija is able to approach businesses for vouchers and other donations. Friends of Francis members will also be asked for donations.”</p>	
● <b>Fundraising</b>	<ul style="list-style-type: none"> <li>-Walk-a-thon/Colour Run</li> <li>-Family name on a brick</li> <li>-Mufti Day</li> <li>-Parents/carers willing to seek donations for fundraisers, have seen this done in other schools</li> </ul>	

<ul style="list-style-type: none"> <li>● <b>Advisory Council Update</b></li> </ul>	<ul style="list-style-type: none"> <li>● Future policies/processes to be reviewed include: <ul style="list-style-type: none"> <li>- Traffic Management Policy</li> <li>- Disputes, Complaints and Resolutions Policy</li> <li>- Homework Policy (likely to be in 2025)</li> </ul> </li> </ul>	
<ul style="list-style-type: none"> <li>● <b>Educative Component</b></li> </ul>	<ul style="list-style-type: none"> <li>● New Pedagogies for Deep Learning <ul style="list-style-type: none"> <li>○ College goal for the next few years</li> <li>○ Skills for life - being imbedded in all aspects of College life K-12</li> </ul> </li> <li>● Library visit</li> </ul>	
<ul style="list-style-type: none"> <li>● <b>General Business item</b></li> </ul>	<ul style="list-style-type: none"> <li>● Newsletter dates not showing on phone. Apple - Mobile view - website view - little A's on top of newsletter when open</li> <li>● Academic Reports - no comments - can an explanation be sent out to parents/carers as to why?</li> <li>● Timing of reports being distributed - not being around interview time - why is this? Given out on last day of term, no time to ask questions</li> <li>● Book Week today NOT on school calendar</li> <li>● Transition for summer uniform - when is this - not on calendar</li> </ul>	

**Meeting Close:**

**Next Meeting:** College Staff Common Room

Date:

Monday 18th November 2024

Time: 6:00 pm